This Online Privacy Policy applies to information about you obtained through RLPS.com (the "Website") by RLPS, LLP ("RLPS", "we", "us", "our") and is used to notify visitors to the Website regarding our policies with the collection, use, and disclosure of personal information.

By using our Website, you acknowledge and agree to the collection, use, and disclosure of personal information as described in this privacy statement. We encourage you to read this statement carefully to understand how we handle your data and ensure its security.

## Information We Collect and Use

# **Personal Information**

We collect certain personal information about you provided to us through our Website. For example, you may provide personal information when you fill out the Website's Contact Us form and other online forms; apply for a job; register for events, such as webinars, conferences, and seminars, or sign up for email newsletters and notifications.

The personal information you submit through the Website may include your name, job title, place of business, email address, mailing address, URL address, phone number, employment-related details, information related to services we provide you, and any other personal information you choose to disclose. Some forms on the Website may require that you provide certain information to submit the form. You may choose not to provide personal information in those cases, but this may prevent you from being able to access the associated features.

# Log Data

Whenever you visit our Website, the information that your browser sends to us is collected and recorded as Log Data. This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser version, pages of the Website that you visit, the time and date of your visit, the time spent on those pages, and other statistics.

## Cookies

Cookies are small text files that are stored on your computer or mobile device when you visit a website. Our Website uses these cookies to enhance your user experience and may be used to provide personalized content to you based on your browsing history. If you use your browser's method of blocking or removing cookies, some but not all types of cookies may be deleted and/or blocked, and as a result, some features and functionalities of the Website may not work.

## **Third-party Providers**

Your personal information may be disclosed to third-party service providers for the purposes of facilitating the use of and providing access to our Website, to aid in the evaluation of usage patterns of our Website, and to send you communications via post and email.

We do not sell, trade, rent, or otherwise share for marketing purposes the personal information we collect through the Website.

### Security

Security is important to us, and we appreciate your trust in sharing your Personal information with us. We make every effort to protect it using industry-standard methods. Our Website utilizes the Secure Sockets Layer (SSL) to safeguard your information while it is being transmitted between your computer and our web servers. However, it is important to note that no method of transmission or storage over the Internet is completely secure and reliable. Therefore, we cannot guarantee the absolute security of your information.

### **Links to Other Sites**

We have no control over, nor do we take responsibility for, the content, privacy policies, or practices of any third-party sites or services that may be linked from our Website.

### **Children's Privacy**

Our Website is specifically intended for individuals aged 13 and older. We are committed to not knowingly collecting any personally identifiable information from children under the age of 13. If we discover a child has provided us with personal information, we will take immediate action to delete it from our servers. If you are a parent or guardian and are aware that your child has shared personal information with us, we kindly request that you contact us so that we can swiftly address the situation and ensure the necessary steps are taken.

## **California Privacy Rights**

California law permits customers in California to request certain details about how their personal information (as defined by California Civil Code Section 1798.83) is shared with third parties for direct marketing purposes. We do not share personal information with third parties or affiliates for those third parties or affiliates' own direct marketing purposes.

## **Changes to This Privacy Policy**

This policy is subject to change. We will notify you of any changes by posting the new Privacy Policy on this page, and changes are effective immediately after they are posted. It is advised that you review this page periodically for any updates.

#### **Contact Us**

If you have any questions or suggestions about our Privacy Policy, please contact us at 717-560-9501 or via the contact form on this website.